



GHJA SHOW MANAGER'S HANDBOOK

The GHJA Show Manager's Handbook is two fold. It is designed to give current manager's guidelines for a sanctioned GHJA show and to give new managers a step by step outline of preparation/operation for a successful and effective horse show.

As a GHJA sanctioned Horse Show Manager, you are responsible for reviewing all GHJA rules pertaining to Regular/Local Member shows. Please note that GHJA defaults to USEF rules unless otherwise stated in their rulebook.

The current rule book can be found at www.ghja.org in the Show Manager's Area.

The Show Standards Committee takes a close look at the elements of each show's successes & shortcomings. We want each show to be the very best our members have ever attended, and we will work hard to help you attain that status. Please call on us with questions, remembering that failure to maintain the GHJA standards can result in monetary penalties and can jeopardize the sanctioning of future horse shows.

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APPLICATION PROCEDURE

The following items are all part of the application procedure. Please make sure that all are completed according to their timelines.

- ❖ Applications for grandfathered horse shows are due December 1 for the following show year in order to hold your dates.
- ❖ Applications for new horse shows must be received 90 days prior to horse show date. *Penalty for late applications is double the application fee*
- ❖ Manager must be a current GHJA member with a working knowledge of rules and procedures for the conduct of a quality GHJA-sanctioned horse show.
- ❖ Proof of \$1,000,000 (one million dollars) horse show liability insurance is due to GHJA at least 20 days prior to the horse show. A copy may be mailed or faxed to 770-888-0702.
- ❖ Shows are required to retain a GHJA or USEF steward and have a GHJA rulebook available during the entire show. Please pay special attention to rules regarding recognition and conduct of a GHJA sanctioned horse show. Show management is required to be familiar with all aspects of the GHJA rulebook.
- ❖ Only completed show applications on the official form, accompanied by the appropriate fees will be considered for GHJA sanctioning.
- ❖ Late applications will pay double the normal sanctioning fees.
- ❖ The individual or organization financially responsible for horse show obligations must be clearly identified on the show application.
- ❖ The horse show contact is the one individual who will receive all mailings and correspondence from the GHJA.
- ❖ A draft of a prize list will be required from all new horseshows prior to final sanctioning.
- ❖ The horse show sanctioning fee includes mailing address labels. It is the horse show manager's responsibility to notify the GHJA Show Standards Chairman if labels are needed. Address changes throughout the year and updates will be available upon request.
- ❖ Mail applications and fees to: Georgia Hunter Jumper Association PO Box 28228, Atlanta, GA 30358.
- ❖ Do not print or advertise as "GHJA Sanctioned" before receiving written approval either by mail or email. Doing so could result in fines.



GEORGIA HUNTER JUMPER ASSOCIATION, INC.

P.O. Box 28228 Atlanta Georgia 30358

APPLICATION FOR HORSE SHOW SANCTION

NAME OF SHOW: _____

LOCATION: _____

TYPE OF SHOW (circle one)

USEF Regular "AA" USEF Regular "A" USEF Regular "B" USEF Regular "C" \$80.00 per show	USEF Local Member Show \$50.00 per show	GHJA Local Shows \$50.00 per show
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DATES REQUESTED: _____

* * * * *

SHOW MANAGER: _____

ADDRESS: _____

PHONE: _____ **CELL:** _____

EMAIL: _____

I hereby agree to operate show(s) applied for above in accordance with the rules and regulations of the Georgia Hunter Jumper Association, Inc.

X _____
Signature

Date

PRINTED NAME: _____ **GHJA#** _____

Please print all information legibly

INDIVIDUAL OR ORGANIZATION FINANACIALLY RESPONSIBLE FOR HORSE SHOW

NAME: _____

ADDRESS: _____

PHONE: _____ **EMAIL:** _____

I hereby agree to operate show(s) applied for above in accordance with the rules and regulations of the Georgia Hunter Jumper Association, Inc.

X _____
Signature Date

PRINTED NAME: _____

SHOW CONTACT WHO WILL RECEIVE ALL SHOW MAIL AND CORRESPONDENCE

NAME: _____

ADDRESS: _____

PHONE: _____ **EMAIL:** _____

I hereby agree to operate show(s) applied for above in accordance with the rules and regulations of the Georgia Hunter Jumper Association, Inc.

X _____
Signature Date

PRINTED NAME: _____

OFFICIAL USE ONLY

APPLICATION POSTMARK DATE: _____

CHECK NUMBER & BANK: _____

AMOUNT OF PAYMENT: \$ _____

DATE REVIEWED BY SHOW STANDARDS COMMITTEE: _____

DATE MEMBER DUES PAID: _____

Prizelist

- √ A draft of a prize list for a local GHJA sanctioned show must be submitted to Show Standards for review and approval 8 weeks prior to show. Failure to do so could result in fines or denial of sanctioning.
- √ A final prize list must be sent to the Executive Secretary via the GHJA mailing address.

THE FOLLOWING INFORMATION MUST BE INCLUDED IN THE PRIZELIST:

- Horse Show Name
- Date of Show
- Location of Show (include map or directions)
- “GHJA Local” sanctioning on cover of prizelist
- Start Times
- Warm-Up Time (or notice of “no warm-up”)
- Manager’s Name and Phone number
- Secretary’s Name, Address, Phone number, and Fax number
- Judges’ Names
- Steward’s Name
- Announcer’s Names
- GHJA membership application with current dues amounts
- Entry form with spaces for membership numbers of rider, owner and horse
- Complete & accurate class specifications with fence heights; descriptions & qualifications for rated and non-rated classes
- Amount of entry fees and prizes offered
- Policy statement on late entries
- Release form (must be signed by every adult entrant or parent or trainer; this legal document protects each show separately)
- Two-day shows offering adjacent rated divisions on both days must state that horse/rider may enter division only one day. Unrated divisions are determined by management.

The following Rule statements must be included in your prize list.

- “Horses and Ponies may enter no more than 7 classes over fences, including equitation and all special classes such as Classics”
- Show’s option to combine or divide Classes, as Warranted by entries.
- Hard Hats must be worn by all mounted riders at all times. *All riders must wear ASTM-SEI Approved Helmets with a properly-adjusted (snug) harness.*
- Proper attire is required in all classes except warm-up, when chaps or other non standard attire may be worn (*management may prescribe attire for Beginner’s non-rated divisions.*)
- Disqualification Clause due to acts of discourtesy toward officials.
- Show/Staff liability release
- Management may restrict the courtesy circle with a mandatory dotted line.
- The three-minute rule may be put in effect at any time upon announcement.
- Hunter courses shall simulate obstacles found in the hunt field, such as natural rails, gates, walls, etc.
- SPECIFICATIONS FOR RATED GHJA CLASSES MUST APPEAR IN THE PRIZE LIST. (see 2007 GHJA Rule Book)

Show management rules and policies:

- Specify who is authorized to operate motorized vehicles (golf cars, scooters, mopeds, etc) on the show grounds.
- Dogs on leash; fines and/or impoundment may be enforced.
- Other event and/or venue-specific management regulations.

In determining the Class Schedule, both rated and unrated, management should pay attentions to anticipated # of classes as related to the length of the show day, especially if adequate lighting is not available.

Guidelines

Personnel

The following personnel must be on site from start of warm-up until end of show:

Manager – Must be on the show grounds at all time

Secretary

Steward – Must have no other duties at the horse show.

Qualified Medic – Must have no other duties at the horse show. Must be a currently certified or licensed EMT, or a Paramedic. A physician or nurse trained in pre-hospital trauma and is currently certified in Advanced Trauma Life Support (ATLS), Basic Trauma Life Support (BTLS), Pre-Hospital Trauma Life Support (PHTLS) or is a First Responder is allowed at this time. All certification cards must presented to the steward upon request.

On site one hour before start of show until end of show (unless manager requests otherwise) :

Announcers

Jump crew and course designer

Food concessions

Runners

The following should be on call with phone numbers posted in the office with the secretary:

Veterinarian

Farrier

Emergency services

Forms

The following forms must be available in the office:

Class schedules

GHJA membership applications

GHJA horse/pony registration forms

GHJA evaluation questionnaires

The steward must have the following:

GHJA standardized steward's report

GHJA pony measurement forms

Protest report forms

GHJA rule book and USEF rule book

USEF-approved pony measurement stick

Show Standards Committee Penalty Structure

MINOR: First offense = \$100.00; second offense = \$200.00; third offense = \$300.00.

MAJOR: First offense = \$200.00; second offense = \$350.00; third offense = \$500.00.

Sanctioning of future horse shows may be suspended for repeated Minor and Major infractions

CRITICAL: First offense = \$300.00; second offense = \$500.00; third offense = \$500.00 + loss of future horse show sanctions.

Sanctioning of all future show dates is withheld until outstanding fines are paid to GHJA.

The Show Standards Committee may use (but is not limited to) the following guidelines for assessing fines for specific infractions. These examples include the Committee's areas of responsibility to the Association for monitoring recognition and conduct of GHJA shows. Final approval of penalties is decided by the GHJA Board of Directors.

APPLICATION FOR SHOW SANCTION:

*Late receipt of application	Double fee
*GHJA approval advertised for unsanctioned show	Critical

PRIZE LIST:

Draft of prize list not received	Major
Draft of prize list received late	Minor
Evidence of discriminatory cutting of prize lists which were mailed to GHJA members	Minor
Inaccuracies/Omissions in prize list	Minor-Major
Change of location or manager without notifying Show Standards Committee	Minor
*Final prize list not sent to GHJA office	Minor

PROOF OF INSURANCE:

Late receipt or lack of receipt by Committee	Major
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HORSE SHOW RESULTS:

*Late receipt or lack of receipt by Points Secretary	Major
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The Show Standards Committee will keep a copy of the Steward's Report and exhibitors' comment sheets on file. Conduct of shows, rule violations, etc. will be considered when sanctioning future shows.

**** Regular Member shows may be penalized for infractions only in the areas starred; other areas are monitored by USA Equestrian (formerly AHSA) rules and penalties.***



GEORGIA HUNTER JUMPER ASSOCIATION, INC.
 PO Box 28228 ■ Atlanta, GA 30358 ■ 770.888.0702

Visit our website for news, point standings, sponsor links and other resources:
www.ghja.org

2008 Membership Application

Renewal **New**

Date:		I am enclosing \$ _____ check # _____.	
GHJA Membership #:		USEF Membership #: (if available)	
Name:		<i>Please print name in the exact manner in which it will be used to sign in at all horse shows.</i>	
Address:		Date of Birth (juniors only): / /	
City:		State:	Zip:
Home Phone:	Work Phone:	Cell Phone:	
Fax:	E-mail Address:		
Trainers: <input type="checkbox"/> Please include my name, barn name, address and work phone in the online and printed Trainers Directory. Barn Name: _____			
Annual membership dues:			
<input type="checkbox"/> Family \$60 2 senior <u>or</u> 1 senior & 1 junior member Other Family Member: _____			
<input type="checkbox"/> Senior \$45 members who are 18 years of age or older as of December 1, 2005			
<input type="checkbox"/> Junior \$35 members who have not reached 18 th birthday as of December 1, 2005			
<input type="checkbox"/> Life \$400			
<input type="checkbox"/> Sustaining \$20 for <u>non-competing</u> members. You will <u>not</u> be eligible for the awards program			

Applicant Signature: _____ Date: _____

Applicant hereby agrees to be bound by the Bylaws and Rules of the GHJA now in effect or as subsequently adopted.

Application for Horse Recording

- New Recording \$25** lifetime recording of horse
- Name Change \$10** to change the registered name on a horse with an existing GHJA membership
- Owner Change \$10** to transfer permanent ownership from one GHJA member to another GHJA member
- Lease Change \$10** to transfer temporary ownership from one GHJA member to another GHJA member

Date:		I am enclosing \$ _____ check # _____.	
GHJA Recording #:		USEF Recording #: (if available)	
Horse Name:		Sex: <input type="checkbox"/> Mare <input type="checkbox"/> Gelding <input type="checkbox"/> Stallion	
Breed:	Color:	Height:	
Markings:			
Owner Name and GHJA #: <i>Owner must be a current GHJA member</i>			
Address:		Phone: ()	
City:		State:	Zip:
Previous Name/Owner (if applicable):			

Where horses are to be recorded and/or shown under a stable or farm name, same should be noted

There will be a \$25 NSF charge for all checks that are returned from the bank.



Horse Show Members & Exhibitors Report

Horse Show _____

Location _____ **Date** _____

In order to obtain information regarding the conduct and facilities at GHJA member shows, the Show Standards Committee urges you to complete this questionnaire. This data will enable the Committee to evaluate the quality of each show.

1. Rate the following:

Jumps:	Condition & quality	_____	Good	_____	Fair	_____	Poor
	Courses	_____	Good	_____	Fair	_____	Poor
	Jump crew	_____	Good	_____	Fair	_____	Poor
	Warm-up area	_____	Good	_____	Fair	_____	Poor
Facilities:	Restroom facilities	_____	Good	_____	Fair	_____	Poor
	Availability of water	_____	Good	_____	Fair	_____	Poor
	Stabling	_____	Good	_____	Fair	_____	Poor
	Food concession	_____	Good	_____	Fair	_____	Poor
Rings:	Footing	_____	Good	_____	Fair	_____	Poor
	Size	_____	Good	_____	Fair	_____	Poor

2. Prize List: _____

3. Class Schedule: _____

4. Officials & Personnel _____

5. Overall Impression: _____ Excellent _____ Good _____ Fair _____ Poor

6. Overall Comments & Suggestions _____

Signature (required): _____

Capacity: RIDER OWNER TRAINER JUDGE STEWARD PARENT GROOM SPECTATOR OTHER

UNSIGNED EVALUATION FORMS WILL NOT BE ACCEPTED OR VIEWED AS VALID.

The following list was compiled by and EMT as essential contents of the medic's bag:

- Current EMT card**
- Current CPR card**
- Note pad and pen (To record vitals and patient information)**
- Adult cervical collar**
- Pediatric cervical collar**
- Triangular bandages (3 point slings)**
- Heavy duty shears (For removing clothing or cutting boots)**
- 3" and 4 " Ace bandages**
- 4x4 sterile gauze bandages (For eye wounds)**
- 4x4 non-sterile gauze bandages**
- Butterfly bandages (For wounds that may need to be stitched)**
- Stretch roll gauze**
- Surgical tape**
- Instant ice packs**
- Advil**
- Tylenol**
- Baby aspirin (For children and heart attacks alike)**
- Ambu Bag for CPR (Resuscitation device)**
- Oral airways – multiple sizes**
- Nasal airway w/lube**
- Stethoscope**
- Blood pressure cuff**
- Benadryl w/spoons**
- Non-adhering dressings**
- Rubber gloves**
- Pen light (To check pupils, ears, noses)**
- Cloth band aids (To adhere to wet or sweaty skin)**
- Plastic band aids**
- Children's cartoon band aids**
- Scissors**
- Tweezers**
- Ammonia inhalant capsules**
- Window punch (For children or pets locked in a hot car)**
- Splints of multiple sizes**
- Neosporin**
- Hydrogen Peroxide**
- Hydrocortisone cream**
- Bee sting ointment**
- Thermometer (To detect heat exhaustion)**
- Replacements for major items with us at shows**

Please remember that a medics report must be attached to the Steward's Report if an incident occurred.

Horse Show Medical Report

Horse Show: _____

Location: _____ Date: _____

Injured Individual: _____ M ___ F ___
Age (minor) _____

Nature of Injury: _____

Treatment: Onsite _____ Transported _____ None required _____ Refused _____
If treatment is recommended and refused, adult signature is required below.

Person Treating: _____ Level of Training: _____

Describe treatment and/or recommendations:

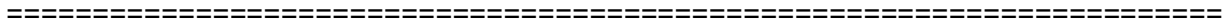
Location where injury occurred: Show ring _____ Warm up ring _____ Stable area _____ Parking _____
Other _____ Time _____

Were you a witness to the incident? Yes _____ No _____ If not, how and by whom was the incident reported to you?

Alleged cause of injury: _____

Protective equipment worn by injured: _____

Signature of reporting medic Date: _____



Release:

I, the undersigned, understand that treatment or transport or specific action is/was recommended by the medic on duty but is/was declined/refused by me. I hereby release the GHJA, Horse Show Management, the horse show facility, and their respective officials, employees, and agents from any liability, claims, actions, charges, costs or expenses resulting from my decision.

_____ Date: _____
Signature of injured individual or adult guardian of a minor individual

SHOW SECRETARY

Below is a list of paper work required by the GHJA in order to record member's show points for year-end award, to keep accurate documentation of file in case of questions or disputes, and for recognition of winners by appropriate horse show publications.

IT IS VITALLY IMPORTANT AND REQUIRED AS AN ENFORCEABLE GHJA RULE THAT ALL COMPLETED RECORDS BE SENT TO THE ASSOCIATION'S EXECUTIVE SECRETARY WITHIN 10 DAYS OF THE END OF THE HORSE SHOW !!

Mail to: Executive Secretary

GHJA

PO Box 28228, Atlanta, GA 30358

Or Email to: ghja@houston.rr.com

- 1. Class and division result sheets must designate winners of 1st through 6th places and champion and reserve champion places. GHJA member's number and horse registration numbers must be included in the areas provided on the results if the entrant has submitted these numbers on their entry blank or the prescribed manner.**
- 2. Judges' score cards from each class must be maintained for one year, either by the show secretary or show management.**
- 3. Class sheets with names and back number of each horse & rider in every class.**
- 4. Point sheets from each hunter division (equitation classes do not award champion and reserve champion places)**
- 5. GHJA membership applications and accompanying check payable to "GHJA"**
- 6. Horse registration forms and accompanying checks payable to "GHJA"**
- 7. Copies of all entry forms with owner's/horses/rider/ GHJA membership number must also be maintained by the secretary or show management for one year.**

If you have questions or need forms, please contact the Show Standards Committee

THE POINT SYSTEM

Champion and Reserve Champion ribbons and bonus points shall be award to 2 of the 4 horses in a hunter division which have acquired the most points over fences; under-saddle points are then added to their jumpiong points to determine the highest 2 scores. In the case of a tie, the horse with the most points over fences shall become the Champion or Reserve Champion. If the over fences points are tied, there shall be a hack-off between the two horses with the judge making the final decision.

Local GHJA show points shall be awarded as follows:

1st place = 10 points

2nd place = 6 points

3rd place = 4 points

4th place = 2 points

5th place = 1 point

6th place = .5 point

Champion = 20 Bonus Points

Reserve = 12 Bonus Points

SEE GHJA RULE BOOK FOR REGULAR MEMBER
HUNTER, EQUITATION AND MEDAL POINTS

Individual class points are scored but a Champion and Reserve Champion place are not awarded for GHJA-rated Equitation and Jumper classes.

Show management may offer championships that apply only toward their own show series' awards.

STEWARD

The horse show Steward should send the following documents to:

**GHJA
PO Box 28228
Atlanta, Georgia 30358**

**Cc: Stewards Committee Chairman
Show Standards Committee Chairman
Horse Show Manager**

MAIL THESE WITHIN 3 DAYS OF END OF THE HORSE SHOW

- 1. Steward's Report**
- 2. Members and Exhibitor Reports (make sure that they are available in the office)**
- 3. Records of all ponies that are measured**

Should the Steward be other than a GHJA-Qualified Steward (i.e., one approved by a state other than Georgia, or a USEF licensed official), the Show Standards Committee must be notified to ensure that this individual has knowledge and understanding of local GHJA rules.

Manages should be aware that the Steward's duties do not give him/her any authority in connection with the management, judging, or operational decision-making of a GHJA-sanctioned horse show. The Steward's responsibilities do entail pointing out where GHJA rules are not enforced, validation of class procedures, clarification of Association rules, and investigation of possible violations.

Stewards may officiate at only 4 consecutive horse shows which are conducted by the same management. Managers holding 3 or more shows in one year must employ more than one GHJA-qualified steward over the course of the show season. Should a different steward not be available for a manager's 5th consecutive horse, the Show Standards committee may make an exception to using the same steward a 5th time - -management should seek such approval from Show Standards.



GEORGIA HUNTER JUMPER ASSOCIATION, INC.



STEWARD'S REPORT

Complete and mail, email, or fax copies within 3 days to: GHJA Office, GHJA Stewards Chairman, and GHJA Show Standards Chairman P.O. Box 28228 • Atlanta • GA • 30358 Phone / Fax 770-888-0702
Send 1 copy to the horse show manager and keep one copy 1 year minimum for your own records.

HORSE SHOW: _____

DATE: _____ LOCATION: _____

SHOW MANAGER: _____

ADDRESS: _____

PHONE: _____

SHOW SECRETARY: _____

ANNOUNCER(S) _____

JUDGE(S): *Please indicate name, rating (GA local, USEF "r", USEF "R"), home city, and ring adjudicated.*

1. _____

2. _____

3. _____

Recognized Stewards are governed by the provisions of the current GHJA Rule Book. The Steward is responsible for a complete knowledge of the regulations, duties, and authority which pertain to his or her office. The Steward has no authority in connection with the management or judging of the show. The Steward shall be available to the judges, exhibitors and the Show Committee to clarify the application of the rules of the GHJA, and to investigate any situation where the rules of the Association are involved. It is the Steward's duty to observe and report immediately any instance of a violation of the rules to the Show Committee and to make recommendations for the improvement of the show. *Violations and recommendations must be included in this report.*

It is obvious that, however complete rules may be, they never can cover all possible situations which may arise. If a matter cannot be solved by interpreting the rules to the letter, the solution to be adopted by those responsible should lie in a principle which follows as nearly as possible the spirit of the rules.

Failure of a Steward to attend a show or to perform his/ her duties constitutes *cause for disciplinary action.*

STEWARD INFORMATION:

NAME: _____

ADDRESS: _____

PHONE: _____ GHJA # _____ USEF # _____

SIGNATURE: _____ DATE _____

Please comment on any substandard or notable areas – attach additional sheets if needed.

1. Did the secretary provide the steward, judges, and other show officials with the necessary forms to perform their jobs? YES NO
2. Did the horse show have adequate personnel and communications between the secretary, announcers, and each ring? YES NO
3. Did the secretary check entries for valid measurement cards before issuing numbers? YES NO
4. Was each entry blank signed by owner or trainer? YES NO
5. Were hunter courses posted one hour before class time? YES NO Distances posted? YES NO
Were jumper courses posted 30 minutes before class time? YES NO N/A
Were jumper tables posted on courses? YES NO Times allowed posted on courses? YES NO
6. Were exhibitors prompt, checked in and ready when their class was called? YES NO
Were trainers prompt, checked in and ready when their class was called? YES NO
7. Time schedule - - give start and finish time of each day and/or ring:

Show day or ring:

_____	Ring # _____	Start time: _____ a.m.	Finish time: _____ p.m
_____	Ring # _____	Start time: _____ a.m.	Finish time: _____ p.m
_____	Ring # _____	Start time: _____ a.m.	Finish time: _____ p.m

Cite reason(s) for significant delay(s):

8. Number of horses & ponies entered in show: _____

Please attach a class schedule for each ring indicating # of entries in each class/division.

9. Were there at least 3 jumps, including an oxer, available in the schooling area? YES NO

10. Was schooling permitted over the show fences? YES NO

If so, who supervised schooling at each ring? _____

11. Name of medical personnel on duty at show: _____

Current qualification / license: _____ Medical form attached: YES NO

Ambulance : ONSITE ON CALL Closest hospital: _____ Distance: _____

Please attach medic's report of serious accidents / transport to hospital / ambulance summons.

12. Name of veterinarian _____

Circle one: ON SITE ON CALL - phone # _____

13. Name of farrier: _____

Circle one: ON SITE ON CALL - phone # _____

14. How could the class schedule have been improved?

15. Cite any instances of cruelty to a horse observed by or reported to you:

16. Which, if any, rules of the GHJA were not enforced and why?

To prefer charges against a violator, send a completed charge/protest form & your Steward's Report to the GHJA Hearing Committee.

HORSE SHOW OPERATIONS

Please rate each and explain any substandard instances – use separate sheet of paper if needed.

Personnel:	Office staff	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
	Judges	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
	Announcers	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
	Gatekeepers	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
	Jump Crew	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
	Facility groundskeepers	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Prize list:	Completeness	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
	Accuracy	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Show grounds:	Facility	<input type="checkbox"/> Safe	<input type="checkbox"/> Unsafe (explain)		
	Schooling area size & safety	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
	Stabling	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
	Pony measurement surface	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
	Communication equipment	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
	Announcement equipment	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
	Watering availability	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
	Toilet facilities	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
	Food availability	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Hunter Ring:	Footing / Ring size	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
	Courses designs	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
	Suitability for competitor level	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
	Jump condition	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Jumper Ring:	Footing / Ring size	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
	Courses / markers	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
	Suitability for competitor level	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
	Jump condition	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
	Timing equipment	<input type="checkbox"/> Electronic	<input type="checkbox"/> Stopwatches	<input type="checkbox"/> Backup timer	

**2007
GHJA STEWARDS ROSTER**

NANCY ABNEY 706. 561. 0401
6319 Abbey Drive, Columbus, GA 31909 nabney@mindspring.com

DEBBY BANDY 770. 939. 1646
4066 Brownlee Drive, Tucker, GA 30084 DBAtlanta@aol.com

PATTI JACKSON 770. 957. 8186
400 Peach Drive, McDonough, GA 30253 Patriciapafred@aol.com

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